



# Credit Application

## JMF Company and Subsidiaries

2735 62nd St. Ct.  
Bettendorf, IA 52722

Fax: (563) 332-9880  
Email: credit@jmfcompany.com

**Please complete the following and fax or email back to JMF.**

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Requested Credit Limit: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Federal ID Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Business Type:  Sole Proprietorship  Partnership  Corporation-State of: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name and Address of Individuals or Partners	-or-	Name/Title/Phone Number of Corporate Officers
_____		_____
_____		_____

Name of Person to Contact Regarding Purchase Orders, Email Address and Phone Number  
\_\_\_\_\_

Name of Person to Contact Regarding Accounts Payable, Email Address and Phone Number  
\_\_\_\_\_

Bank References: Bank Name, Account Number, Fax Number, City and State, Phone Number, and Email Contact

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Required: Four (4) Trade References: Vendor Name, City and State, Phone Number and Email Contact**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

The above information is herewith submitted for the purpose of opening an account and I do hereby certify this information to be true and accurate.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Orders will not be processed unless credit form is completed, verified and approved.**



# Bank Authorization

Please Fax Completed Form to the Administrative Office: (563) 332-9880

## JMF Company and Subsidiaries

**Bank Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Account #:** \_\_\_\_\_

**To Whom it May Concern:**

My Company has applied for open credit terms with our new vendor, JMF Company and Subsidiaries. I authorize you to release credit information relating to my bank account(s) and borrowing relationship so they can complete their credit report and proceed with delivery of our order.

Your prompt attention to this matter is greatly appreciated.

**Your Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized Account Signer's Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# Sales Tax Exemption Certificate

## JMF Company and Subsidiaries

2735 62nd St. Ct.  
Bettendorf, IA 52722

Fax: (563) 332-9880  
Email: credit@jmfcompany.com

Please complete the following and fax or email back to JMF.

Dear Valued Customer:

To process your request for a line of credit with our company, we need to have on file a tax exempt certificate. Please fill out this form and fax it to the number above as soon as possible.

Thank you.

Sincerely,

Credit and Collections Department

## Sales Tax Exemption Certificate

This document is to be completed by a purchaser whenever claiming exemption from sales/use tax. Seller: Keep this certificate in your files. Purchaser: Keep a copy of this certificate for your records. Do not send this to the Department of Revenue.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

General Nature of Business: \_\_\_\_\_

\_\_\_\_\_

### Seller Information: JMF Company and Subsidiaries

2735 62nd St. Ct.  
PO Box 868  
Bettendorf, IA 52722

### Purchaser is doing business as a:

- Retailer      Sales Tax Permit #: \_\_\_\_\_
- Wholesaler       Farmer       Lessor
- Manufacturer       Non-Profit/Hospital
- Private Non-Profit Educational Institution
- Governmental Agency (including public schools)
- Qualifying Residential Care Facility
- Non-Profit Museum       Other \_\_\_\_\_

### Purchaser is claiming exemption for the following reason:

- Resale       Leasing       Processing
- Qualifying Farm Machinery/Equipment
- Qualifying Industrial Machinery/Equipment
- Qualifying Replacement Parts       Qualifying Computer
- Pollution Control Equipment       Recycling Equipment
- Research and Development Equipment
- Direct Pay (permit # required) \_\_\_\_\_
- Other \_\_\_\_\_

Description of Purchase: Attach additional information if necessary \_\_\_\_\_

Under Penalty of Perjury, I swear that the information on this form is true and correct.

Signature of Purchaser:

Title:

Date:



# Vendor Information Sheet

Please set us up as a vendor and or/update your records as follows:

## JMF Company and Subsidiaries

### Office

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2735 62nd St. Ct.  
Bettendorf, IA 52722

Phone: (563) 332-9200  
Fax: (563) 332-9880  
Email: [jmf@jmfcompany.com](mailto:jmf@jmfcompany.com)  
Web: [www.jmfcompany.com](http://www.jmfcompany.com)

### Sales

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Phone: (800) 397-3739  
Fax: (563) 332-9880  
Email: [jmf@jmfcompany.com](mailto:jmf@jmfcompany.com)  
Web: [www.jmfcompany.com](http://www.jmfcompany.com)

### Warehouse:

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2735 62nd St. Ct.  
Bettendorf, IA 52722  
Email: [jmf@jmfcompany.com](mailto:jmf@jmfcompany.com)  
Web: [www.jmfcompany.com](http://www.jmfcompany.com)

### Please issue Purchase Orders and correspondence to:

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JMF Company  
PO Box 868  
Bettendorf, IA 52722  
Fax: (563) 332-9880  
Email: [orderentry@jmfcompany.com](mailto:orderentry@jmfcompany.com)

### Please remit payments to Lock Box:

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JMF Company  
75 Remittance Drive Dept. 6015  
Chicago, IL 60675-6015



# Terms & Conditions of Sale

**PRICING:** Prices are subject to change or withdrawal without prior notice. Clerical errors and omissions are subject to correction at JMF discretion. All quotations, unless otherwise specified by JMF, are binding only for immediate acceptance and shipment. Invoices will reflect the price at the time the order is placed.

**Standard Order Quantities:** JMF policy is to increase the number of units ordered, without notice, to our standard box or carton quantities. Quantities are available on the price sheets located on our website.

**MINIMUM ORDERS:**

- The minimum order is \$250 - **With the exception of line sets**
- Freight will be paid by the BUYER
- UPS and FedEx orders are subject to a \$20 handling charge.

**FREIGHT TERMS:**

F.O.B. Shipping Point. JMF will prepay and allow freight to one destination as follows:

- Copper tube ships freight prepaid if the copper tube ordered is at least 5,000 pounds, or 100 coils (coil only order).
- Line sets will ship freight prepaid if the line sets ordered are 10 or more master cartons.
- PEX tube will ship freight prepaid if the total PEX tube ordered is \$3,000 (net) or more.
- A combination order excluding any copper tube, line sets, and/or PEX tube totaling \$1,500 of any other product group(s) will ship freight prepaid.
- If an order qualifies for freight prepaid due to copper tube, line sets or PEX tube, then any other product group(s) will ship freight prepaid regardless of order size. Copper tube must be minimum of 2,500 pounds to qualify.

**STANDARD TERMS:**

Net 30: Net due 30 days after date of invoice.

Past Due: Past due invoices will be assessed interest at 1-1/2% per month (18% per annum).

**CREDIT:** Credit can only be granted by the JMF Company home office in Bettendorf, IA. A bank, three trade references and a completed JMF Credit Application Form, including a signed Sales Tax Exemption Certificate must be submitted, for the application to be considered.

**CLAIMS:** Claims for errors, damages and shortages must be reported within 15 days of receipt of material and supported by a signed copy of the carrier's delivery receipt. (P.O.D.) JMF assumes no responsibility for unsigned claims, or for claims filed after the 15 day period.

**Return Goods:** No material will be accepted without our express written permission and Return Goods Authorization (RGA) number. Any material authorized to be returned will be subject to a minimum 25% handling charge. Only material originally sold by JMF that is in clean, resalable condition and verifiable by invoice number will be considered returnable. Special order items are non-returnable. All freight charges are the responsibility of the returning party.

**Limited Warranty:** SELLER warrants that any defects of parts furnished by SELLER within one year after the date of sale, and which has not been damaged due to faulty installation or abuse, will be replaced at no charge for same or similar product, without allowance for labor or consequential damages. Any such replacement is conditioned upon SELLER's inspection to determine any defect, and SELLER's determination shall be final. The foregoing warranty is exclusive. **ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED.**

**Damage:** Our merchandise is properly packed for shipment and we are not responsible for damage incurred after merchandise has been delivered to the carrier. It is the customer's responsibility to inspect incoming shipments for damage before signing receipt of materials. (P.O.D.)

**ALL CLAIMS ARE TO BE MADE TO JMF COMPANY HOME OFFICE IN BETTENDORF IOWA, 2735 62nd Street Court, Bettendorf, IA 52722 FOR DAMAGED OR LOST MERCHANDISE.**

**SPECIAL ORDER MATERIALS:** Orders for special non-stock items are non-cancelable and non-returnable.